

**CLATSOP CARE HEALTH DISTRICT
BOARD OF DIRECTOR'S MEETING
May 7th, 2019
Regular Meeting Minutes**

I. CALL TO ORDER

Allison called the meeting to order at 05:00 pm at Clatsop Retirement Village .

A. Roll Call: present = P excused = E absent = A

<i>Board Members</i>		<i>Others</i>	
Allison Sansom	P	Mark Remley Aidan Health Services	P
Mike Aho	P	Channon Larson Aidan Health Services	P
Paul Radu	E	David Miller Administrator CCHR	P
Mindy Stokes	P	Sharon Jackson Administrator CRV	P
Dr. Roy Little	P	Jennifer Williams Administrator CCMC	P
Jacqueline DeVaney	P	Debi Martin IHC Director	P
Linda Crandell	E	Mike Kerwin CTO	P
		Clarissa Johnson	P
		Members of the Public:	
		Keyaho Rohlf	
		Paula Crossfield	
		Chuck Meyer	
		Deanna Lounsbury	
		Delpha Mills	

II. CONSENT AGENDA

A. Agenda Approval

Roy made a motion to approve, Mike seconded.

B. Approval of Regular Meeting Minutes

Mike made a motion to approve, Allison seconded.

III. ADMINISTRATION REPORTS

- A. David provided an update on Clatsop Care Health and Rehabilitation. Please see his report for details.
- B. Sharon provided an update on Clatsop Retirement Village. Please see her report for details.
- C. Jennifer provided an update on Clatsop Care Memory Community. Please see her report for details.
- D. Debi provided an update on In home care. Please see her report for details.
- E. Mark provided an update on Clatsop Care Health District. Please see his report for details.

Mark commented, district policies are being reviewed for accuracy and bringing them up to date. The budget for the new fiscal year is being worked on for review in June.

- F. Mark Financial report. Please see his report for details.

Mike asked if any insurance money has been received for the water damage at CRV.

As of this date no reimbursement from insurance has been received.

Mike requested a schedule for when the District receives Timber and property taxes. Mike also asked that in the future a breakout of details regarding the LGIP account and levy money used on the cash snapshot.

Mark will follow up on these for Mike.

IV. BOARD OF DIRECTORS - ACTION ITEMS

- A. Selection of contractor for repairs at Clatsop Retirement Village.

Mark gave details regarding the Request For Proposal for siding replacement and repairs. Pardue construction offered the most flexible solution and least expensive. This company has worked on the building in the past and would reuse the existing windows. Reinstalling them once repairs have been made. Pardue construction would be willing to work into the wet winter months if needed to complete this project. There are approximately \$150,000 additional HUD funds available for this project if this is needed.

Mike asked that if the existing windows are put back after repairs, is there a warranty for the work?

Mark will confirm regarding the windows.

Board members expressed that the work should be started soon while the weather is favorable.

Roy made motion to approve Pardue construction as the company to begin repairs at CRV. Jacqueline seconded. All were in favor.

V. GENERAL DISCUSSION

A. Volunteer program director Clarissa Johnson.

Clarissa shared details about her life. She was born in Astoria and is happy to move back into the area after living away from Astoria for about 10 years. She wants to promote a general understanding to the community about the health district and the full spectrum of what it does. Clarissa intends to increase awareness of the many opportunities for volunteering at the different facilities within the district. She is happy to be working for the health district and will be coordinating with activities staff at all the facilities regarding volunteers.

The board members welcomed her and expressed appreciation that she is working for CCHD.

B. Tax Levy Utilization

Mark noted that the bus for Clatsop Care is complete and delivery is expected about the first week in June.

Roy noted that at the QAPI meeting at the Care Center, there was discussion regarding purchasing additional patient lifts and using levy money to do this.

Currently there are only two full patient lifts. One on 3rd and one on 4th. The PAL lift on 4th is over eight years old. Batteries and slings should also be reviewed for replacement.

Mark has been in conversation regarding the board retreat with three different companies. He is waiting for documents from two of them. Then Mark will present details to discuss.

Allison asked if there are any details regarding the additional fuel tank for the generator at memory care?

Channon commented, he has gathered the information on how big an additional tank should be, based on running the generator at a 75% load. Channon looked into pricing for a day tank and will continue to gather information regarding this project.

VI. PUBLIC COMMENT


Delpha commented. There is an important need for a wheel chair ramp for residents to access the back courtyard. Currently resident go out front and need to go around the outside of the building. Many times, residents just stay out in the front parking lot to enjoy some sun. This is not a safe situation for residents. Youngs Bay and the courtyard is such a beautiful setting and all residents should be able to go out here and enjoy it.

Channon agreed and will follow up with getting a ramp in place to the back courtyard.

Many board members commended Sharon for her hard work at Clatsop Retirement Village, and all staff members for working hard in helping Clatsop Care Health District serve the needs of our community.

VII. ADJOURNMENT

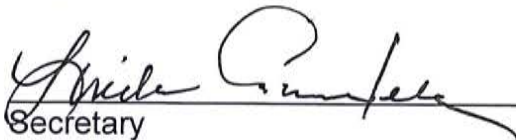
Roy motion to adjourn, Jacqueline seconded the motion. The meeting was adjourned at 6:15PM




Chair



Date



Secretary



Date

Minutes recorded by Mike Kerwin CTO