

CLATSOP BOARD AGENDA

October 9, 2025

Clatsop Memory Care

12:00 PM

- I. Call to Order
 - A. Roll Call
- II. Consent Agenda
 - A. Agenda Approval
 - B. Approval of September 4, 2025 Board Meeting minutes.
- III. Public Comment
- IV. Don Harris Update Clatsop Care Center project
- V. Administration Reports
 - A. Clatsop Care Center- Kendra Webb
 - B. Clatsop Retirement Village- Ann Rubino
 - C. Clatsop Memory Care- Hannah Ross
 - D. Clatsop Care In-Home Services- Debi Martin
 - E. CEO Report— Nicole Easley
 - F. Levy Funds- Nicole Easley
- VI. Action Items:
 - A. Approval of design for new Care Center
- VII. Discussion:
 - A. Foundation Update
- VIII. Board Member Matters-
- IX. Future Meeting Dates
 - A. November 6, 2025- Board Meeting- Clatsop Memory Care
 - B. December 4, 2025- Board Meeting- Clatsop Memory Care
- X. Adjourn

Clatsop Care Foundation
Board Report_10.09.25

Recruitment: invitation extended to Anita Schecker to attend October's board meeting and to consider joining us as well as contacting other key members of the community who have Foundation experience.

Non-Profit Staus: Postmarked EZ form was submitted for reinstatement of our 501(c)3.

Grants: I've been in contact with PARQ regarding their proposal for grant writing services and am currently calling references to vet them. They'll be attending our meeting this month via Zoom to talk with our Board about pricing and service options with a recommendation to the District possibly next month.

Donations: Discussion regarding payment processing systems to receive Foundation funds and automating processes for collecting Donor information for our database and providing tax-deductible receipts with thank you letters as donations start coming in.

Marketing/Events: reviewing our brochure, as we'll be ordering marketing material soon for Mike's events and Foundation events for 2026.

Website: A prominent banner is going to be placed on the District's website to receive donations and volunteer requests as soon as our non-profit status is active to reinstate our memorial fund and other giving platforms.

Strategic initiatives: in addition to procuring a grant-writer and upon suggestion of our newly elected board members, new focus will be given to announcing the Foundation's active status to our local community members and past Donors and to creating an active donor-base, eventually building out from there by exploring broader marketing opportunities.

Social media: a social media blitz is being introduced for slow-release next month to announce our newly reformed Board, revised Mission Statement, next steps (tbd) and a "Watch this Page" icon. All posts will make reference to "Giving Tuesday" on December 2nd, which is a national non-profit fundraising campaign.

Next steps is the topic of discussion for our October board meeting.

LONG TERM CARE ACRONYMS AND COMMON PHRASES

1. **SNF**- Skilled Nursing Facility (Short Stay Residents)
2. **ICF**- Intermediate Care Facility (Long Term Stay Residents)
3. **MEDICARE**- Federal Payment System for nursing homes that are designated SNF. Benefit Max is 100 days.
4. **MEDICAID**- State payment system for all levels of care we serve. This is for long term stay residents.
5. **PDPM**- Patient Driven Payment Model- Vehicle for rates to nursing facilities through Medicare.
6. **HMO**- Health Maintenance Organization - Individual contracts for short stay residents in nursing homes. Typically these organizations are managing the medicare money.
7. **CBC**- Community Based Care - This broad term encompasses assisted living facilities, memory care, and adult foster homes.
8. **PPD OR PRD**- Per Patient Day or Per Resident Day - This is used in calculating budgets based on census levels.
9. **DSO**- Days Sales Outstanding - Way of tracking the outstanding accounts receivable.
10. **PROVIDER TAX**- Nursing home tax utilized to drive the reimbursement levels for medicaid by receiving matching federal dollars.
11. **MDS**- Minimum Data Set - Document filled out to show the level of care and services being provided to each resident.
12. **QAPI**- Quality Assurance and Performance Improvement - Used to focus on current issues in facilities in order to provide better outcomes.
13. **CBC QUALITY METRICS**- Similar to QAPI, this is a relatively new program to track CBC quality data and provide a vehicle for this information to the public.
14. **DNS**- Director of Nursing Services - Head of the nursing department
15. **RCM**- Resident Care Manager - Works under the direction of the DNS, manages resident care, follows up with families and other concerns, completes the MDS.
16. **OPI**- Oregon Project Independence - Contract with In-Home services
17. **IJ**- Immediate Jeopardy - High scope and severity citation
18. **EMR**- Electronic Medical Record

19. **2567**- Citation report issued by the state from survey
20. **POC**- Plan of Correction - Our report answering how we will fix citations and get back into compliance
21. **IDT**- Inter-Disciplinary Team- This is the group of management staff who collectively build and manage the plan of care.
22. **PCNA**- Project Capital Needs Assessment- This is a HUD term in which an analysis is done every 10 years on what capital items may need to be addressed over the next ten years.
23. **HUD**- Housing and Urban Development- This is our lender for Clatsop Retirement Village