

CLATSOP BOARD AGENDA

January 8, 2026
Clatsop Memory Care
12:00 PM

- I. Call to Order
 - A. Roll Call
- II. Consent Agenda
 - A. Agenda Approval
 - B. Approval of December 4, 2025 Board Meeting minutes.
- III. Public Comment
- IV. Clatsop Care Center Health District Audit presentation- Marcy Boyd, Baker Tilly
- V. Don Harris Update Clatsop Care Center project
- VI. Administration Reports
 - A. Clatsop Care Center- Kendra Webb
 - B. Clatsop Retirement Village- Ann Rubino
 - C. Clatsop Memory Care- Hannah Ross
 - D. Clatsop Care In-Home Services- Debi Martin
 - E. CEO Report— Nicole Easley
 - F. Levy Funds- Nicole Easley
- VII. Action Items:
 - A. Resolution 2026-9 Phone System Clatsop Retirement Village
 - B. Resolution 2026-10 Phone System Clatsop Care Center
 - C. Bereavement Policy
- VIII. Discussion:
 - A. Foundation Update
 - B. Deb Martin-Report on IHC client transfers within the District
 - C. Board Member Candidates
- IX. Board Member Matters-
- X. Future Meeting Dates
 - A. January 23, 2026- Annual Employee Appreciation Party- Fort George Brewery 4:00 PM-7:00 PM
 - B. February 5, 2026- Board Meeting- Clatsop Retirement Village
 - C. February 19, 2026- Mid Year Financial Review- 12:00 PM Clatsop Memory Care
 - D. March 5, 2026- Board Meeting- Clatsop Retirement Village
 - E. April 9, 2026- Board Meeting- Clatsop Care Center
- XI. Adjourn

LONG TERM CARE ACRONYMS AND COMMON PHRASES

1. **SNF**- Skilled Nursing Facility (Short Stay Residents)
2. **ICF**- Intermediate Care Facility (Long Term Stay Residents)
3. **MEDICARE**- Federal Payment System for nursing homes that are designated SNF. Benefit Max is 100 days.
4. **MEDICAID**- State payment system for all levels of care we serve. This is for long term stay residents.
5. **PDPM**- Patient Driven Payment Model- Vehicle for rates to nursing facilities through Medicare.
6. **HMO**- Health Maintenance Organization - Individual contracts for short stay residents in nursing homes. Typically these organizations are managing the medicare money.
7. **CBC**- Community Based Care - This broad term encompasses assisted living facilities, memory care, and adult foster homes.
8. **PPD OR PRD**- Per Patient Day or Per Resident Day - This is used in calculating budgets based on census levels.
9. **DSO**- Days Sales Outstanding - Way of tracking the outstanding accounts receivable.
10. **PROVIDER TAX**- Nursing home tax utilized to drive the reimbursement levels for medicaid by receiving matching federal dollars.
11. **MDS**- Minimum Data Set - Document filled out to show the level of care and services being provided to each resident.
12. **QAPI**- Quality Assurance and Performance Improvement - Used to focus on current issues in facilities in order to provide better outcomes.
13. **CBC QUALITY METRICS**- Similar to QAPI, this is a relatively new program to track CBC quality data and provide a vehicle for this information to the public.
14. **DNS**- Director of Nursing Services - Head of the nursing department
15. **RCM**- Resident Care Manager - Works under the direction of the DNS, manages resident care, follows up with families and other concerns, completes the MDS.
16. **OPI**- Oregon Project Independence - Contract with In-Home services
17. **IJ**- Immediate Jeopardy - High scope and severity citation
18. **EMR**- Electronic Medical Record

19. **2567**- Citation report issued by the state from survey
20. **POC**- Plan of Correction - Our report answering how we will fix citations and get back into compliance
21. **IDT**- Inter-Disciplinary Team- This is the group of management staff who collectively build and manage the plan of care.
22. **PCNA**- Project Capital Needs Assessment- This is a HUD term in which an analysis is done every 10 years on what capital items may need to be addressed over the next ten years.
23. **HUD**- Housing and Urban Development- This is our lender for Clatsop Retirement Village