

**CLATSOP CARE HEALTH DISTRICT
BOARD OF DIRECTOR'S MEETING
June 5th, 2025
Regular Meeting Minutes**

I. CALL TO ORDER

Linda Crandell called the meeting to order at 12:07pm at Clatsop Care Retirement Village in Astoria, OR.

A. Roll Call: Present = P Excused = E

Board Members		Management & Staff	
Linda Crandell	P	Mark Remley Aidan Health Services	E
Chuck Meyer	P	Nicole Easley, Aidan Health Services	P
Megan Lampson	E	Jennifer Woolley, Aidan Health Services	E
Mike Aho	E	Kendra Webb, Administrator CCHR	P
Paul Radu	E	Ann Rubino, Administrator CRV	P
Mary Nauha	P	Hannah Ross, Administrator CCMC	E
Christian Honl	P	Debi Martin, Director IHC	P
		Stacey Dempsey, HR	P
		Michael Martin, District Marketing & Comms	P
		Melissa Schacher, District Billing Specialist	P
		Jessica Fike, IHAA	P
Members of the Public via Zoom		Members of the Public	
No Zoom Link Provided		Tom K, CRV Resident	P

II. CONSENT AGENDA

- A. Linda Crandell requested a motion to approve the agenda as presented. Mary Nauha made a motion to approve the agenda. Christian Honl seconded the motion. Board votes aye unanimously. Motion carried.
- B. Approval of May 8th, 2025, regular board meeting minutes as presented. Christian Honl made a motion to approve the minutes. Chuck Meyer seconded the motion. Board votes aye unanimously. Motion carried.

III. PUBLIC COMMENT This is an opportunity for anyone to give a 3-minute presentation about any item on the agenda OR any topic of board concern that is not on the agenda.

Linda Crandell shared that a letter had been received from a CRV resident. Her concern has been resolved. See the attached resolution letter from Mark Remley, CEO.

IV. BOARD EDUCATION – EMERGENCY PREPAREDNESS

Nicole Easley, RDO – shared with the board information about the Providers Tax and how it impacts our district. Christian Honl asked if there were any pending changes? Nicole replied that at this time there are not.

V. ADMINISTRATOR REPORTS

- A. Kendra Webb provided an update on Clatsop Care Health and Rehabilitation. Please see her report for details. Kendra Webb shared that the concrete wall testing has deemed the wall to be structurally safe. We are currently waiting on a quote to address the water intrusion.
- B. Ann Rubino provided an update on Clatsop Retirement Village. Please see her report for details. Ann Rubino shared that the roofing project will be completed by the mid-to-end of June. Christian Honl asked Ann about her high employee turnover rate and if she had input as to why it was so high. Ann shared that they are updating their orientation process and increasing communication with new hires.
- C. Hannah Ross provided an update on Clatsop Care Memory Community. Please see her report for details.
- D. Debi Martin provided an update on In-Home Care. Please see Debi's report for details. Debi Martin shared that she had just finished her state survey and had her exit. No fines or care related concerns, only a couple of administrative items to correct.
- E. Michael Martin provided an update on Marketing and Recruiting. Please see his report for details. Michael had nothing additional to add to his report.
- F. Mark Remley provided a CEO update on Clatsop Care Center Health District. Please see his report for details. Nicole Easley presented on behalf of Mark Remley. Linda Crandell, Chair,

received the updated new building application update from Don Harris of Vista Pointe. See attached. Christian Honl asked if there had been discussion about HB 3838 and did the CEO/Aidan or the board have an opinion? Nicole replied that Aidan has been actively working against the bill.

Christian Honl made a motion that the board write a letter of opposition on HB 3838. Mary Nauha seconded the motion. Linda Crandell called for a vote, the board votes aye unanimously. Motion carried.

- G. Mark Remley provided a financial report. Please see his report for details. Nicole Easley spoke on behalf of Mark Remley. Nicole shared that the financials were received late and appropriations not complete due to this being David Larsen's first month of doing them for the CCCHD.

VI. ACTION ITEMS

No action Items

VII. GENERAL DISCUSSION

- A. Building Update – Linda Crandell read the application update received from Don Harris at Vista Pointe(attached). Linda shared that two new board members will be sworn in before the next board meeting on July 10th, 2025.
- B. Christian Honl shared that he would like to extend the Chair and Vice-Chair positions vs having an election. This motion can be presented at the next board meeting when the new members are present.
- C. Foundation Report – Mary Nauha shared that she is now the Chair for the CCCHD Foundation. They now have four elected officers. One of the first actions will be to hire a grant writer to assist with applying for grants for the new building fund.

VIII. BOARD MEMBER MATTERS/COMMENTS

Linda Crandell: Nothing additional.

Chuck Meyer: Nothing additional.

Christian Honl: Nothing additional.

Mary Nauha: Mary shared that she is thankful for the opportunity to serve on the foundation board, and she thanked Michael Martin for his support and hard work for the foundation.

IX. FUTURE MEETING DATES

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| A. July 10 th , 2025 | Board Meeting, Clatsop Care Center, 12pm |
| B. August 7 th , 2025 | Board Meeting, Clatsop Care Center, 12pm |
| C. Sept. 4 th , 2025 | Board Meeting, Clatsop Care Center, 12pm |
| D. Oct. 9 th , 2025 | Board Meeting, Clatsop Care Memory Community, 12pm |
| E. Nov. 6 th , 2025 | Board Meeting, Clatsop Care Memory Community, 12pm |
| F. Dec. 4 th , 2025 | Board Meeting, Clatsop Care Memory Community, 12pm |

X. ADJOURNMENT

Linda Crandell asked for a motion to adjourn. Chuck Meyer made the motion.

The meeting adjourned at 12:53pm.

Signature

Date

Minutes recorded by Stacey Dempsey