

CLATSOP CARE HEALTH DISTRICT  
 BOARD OF DIRECTOR'S MEETING  
 March 12, 2026, Regular Meeting Minutes

**I. CALL TO ORDER**

Mike Aho called the meeting to order at 12:00 PM at Clatsop Retirement Village in Astoria, OR.

A. Roll Call: Present = P Excused = E Absent = A

<b>Board Members</b>		<b>Management &amp; Staff</b>	
Christian Honl	P	Ann Rubino, Administrator CRV	P
Chuck Meyer	P	Debi Martin, Director IHC	P
Danielle Glover-Cloutier	A	Hannah Ross, Administrator CCMC	P
Linda Crandell	P	Jennifer Woolley, Aidan Health Services	P
Virginia Hall	P	Kendra Webb, Administrator CCHR	P
Mike Aho	P	Mark Remley Aidan Health Services	E
Larry Miller	P	Melissa Schacher, District Billing Specialist	P
<b>Members of the Public</b>		Michael Martin, District Marketing & Comms	P
Kathlene Stuart Public Campaign	P	Mike Kerwin, District IT	P
Sarah Meyer	P	Nicole Easley, Aidan Health Services	P
Mary Nauha	P	Lisa Schroeder, District HR & Payroll	P

**II. CONSENT AGENDA**

- A. Motion to approve the agenda as presented. Chuck Meyer made a motion to approve, Christian Honl seconded. Voted unanimous.
- B. Approval of February 5, 2026, Board Meeting Minutes. Christian Honl made a motion to approve, Larry Miller. Voted unanimous.
- C. Approval of February 19, 2026, Board Meeting Minutes. Chuck Meyer made a motion to approve, Larry Miller seconded. Voted unanimous.

**III. PUBLIC COMMENT** This is an opportunity for anyone to give a 3-minute presentation about any item on the agenda OR any topic of board concern that is not on the agenda.

Tom Karakalos let board know that CRV resident councils are meeting. He has minutes and agendas if anyone interested.

#### IV. Public Campaign - Kathleen Stuart

- Community engagement plan for November 2026 bond measure. Explained the tiers of community to work with for endorsement of the bond measure.
- Slide presentation will be given to the board for reference and review.
- Please see Kathleen's report for details.

#### V. ADMINISTRATOR REPORTS

- A. Kendra Webb provided an update on Clatsop Care Center. Please see Kendra's report for details.
- B. Ann Rubino provided an update on Clatsop Retirement Village. Please see Ann's report for details.
- C. Hannah Ross provided an update on Clatsop Memory Care. Please see Hannah's report for details.
- D. Debi Martin provided an update on Clatsop In-home services. Please see Debi's report for details.
- E. Nicole Easley provided an update on CEO report. Please see CEO report for details.
- F. Nicole Easley provided an update on Levy report.

#### VI. ACTION ITEMS

- A. **Foundation Bookkeeping plan-** Mike asked for motion to postpone this action item until next month. Chuck Meyer made the motion and Larry Miller seconded. Vote passed unanimously.

#### VII. DISCUSSION

- A. Foundation Update: Christian Honl made a motion to approve new board member; and Chuck Meyer second for approving Beth Van Elswyk to be appointed to the foundation board. Voted unanimously. Also requested that any Foundation documentation should be sent to Mark Remley the Wednesday prior to this meeting. It was requested that future foundation appointments are consistent in the approval process.

#### VIII. BOARD MEMBER MATTERS/COMMENTS

- Linda Crandell, glad to be attending meeting virtually.
- Larry Miller shared that being a new board member is quite a learning process and appreciating it.
- Mike Aho, shared that organization has grown quite a bit. With a new care center under way and finances are looking good. Mike would like it to have a secure cloud base for board information so that all can be readily accessed.

**IX. FUTURE MEETING DATES**

- April 9, 2026- Board Meeting- Clatsop Care Center
- May 7, 2026- Board Meeting- Clatsop Care Center
- June 4, 2026- Board Meeting- Clatsop Care Center

**X. ADJOURNMENT**

CLATSOP CARE HEALTH DISTRICT  
BOARD OF DIRECTORS MEETING  
March 12, 2026

Mike Aho made a motion to adjourn, and Linda Crandell seconded. Voted unanimous. The meeting adjourned at 1:25 PM.



Signature

Date

*Minutes recorded by Mike Kerwin, District IT Minutes transcribed by Lisa Schroeder District HR/Payroll*