

**CLATSOP CARE HEALTH DISTRICT  
BOARD OF DIRECTOR'S MEETING**

*February 5, 2026, Regular Meeting Minutes*

**I. CALL TO ORDER**

Mike Aho called the meeting to order at 12:15 PM at Clatsop Retirement Village in Astoria, OR.

A. Roll Call: Present = P Excused = E Absent = A

<b>Board Members</b>		<b>Management &amp; Staff</b>	
Christian Honl	A	Ann Rubino, Administrator CRV	P
Chuck Meyer	P	Debi Martin, Director IHC	P
Danielle Glover-Cloutier	P	Hannah Ross, Administrator CCMC	P
Linda Crandell	E	Jennifer Woolley, Aidan Health Services	P
Virginia Hall	P	Kendra Webb, Administrator CCHR	P
Mike Aho	P	Mark Remley Aidan Health Services	P
Larry Miller, (new board member)	P	Melissa Schacher, District Billing Specialist	P
<b>Members of the Public</b>		Michael Martin, District Marketing & Comms	P
Kathlene Stuart Public Campaign	P	Mike Kerwin, District IT	P
Don Harris	P	Nicole Easley, Aidan Health Services	P
Mike Zingg	P	Lisa Schroeder, District HR & Payroll	P

**II. Consent Agenda**

- A. Motion to approve the agenda as presented. Danielle Glover-Cloutier made a motion to approve, Virginia Hall seconded. Voted unanimous.
- B. Approval of January 8, 2026, Board Meeting Minutes. Chuck Meyer made a motion to approve, Virginia Hall seconded. Voted unanimous.

**II. VACANT BOARD POSITION #4 APPOINTMENT**

Appointment of Larry Miller to Clatsop Care Board of Directors. Chuck Meyer made a motion to approve, Danielle Glover-Cloutier seconded. Voted unanimous.

**IV. PUBLIC COMMENT** This is an opportunity for anyone to give a 3-minute presentation about any item on the agenda OR any topic of board concern that is not on the agenda.

There was no public comment.

#### V. DON HARRIS UPDATE – CLATSOP CARE CENTER PROJECT

- Applying for grading permits from City of Astoria and set up pre-application meeting with the city.
- Continuing efforts to engage a financial advisor with experience on Oregon bonds for the bond measure.
- Gathering construction estimates from 3 general contractors to present to construction subcommittee on 2/18 and then to the district special meeting on 2/19.

#### IV. Public Campaign - Kathleen Stuart

- Provided detailed explanation of the services and timeline of campaign.
- Working in coordination with Mark Remley to provide board and staff with unified messaging, fact sheets, and training for public communications regarding the bond.

#### VII. ADMINISTRATOR REPORTS

- A. Kendra Webb provided an update on Clatsop Care Center. Please see Kendra's report for details. *Noted that Mike Aho requested CRM to be added to the acronym list.*
- B. Ann Rubino provided an update on Clatsop Retirement Village. Please see Ann's report for details.
- C. Hannah Ross provided an update on Clatsop Memory Care. Please see Hannah's report for details.
- D. Debi Martin provided an update on Clatsop In-home services. Please see Debi's report for details.
- E. Mark Remley provided an update on CEO report. Please see CEO report for details.
- F. Mark Remley provided an update on Levy report.

#### VIII. ACTION ITEMS

- A. **Resolution 2026-14 Nightstand-** Danielle Glover-Cloutier made the motion to approve the resolution 2026-14. Chuck Meyer seconded. Voted unanimous
- B. **Resolution 2026-15 Direct TV-** Chuck Meyer made the motion to approve the resolution 2026-15. 1<sup>st</sup>, Danielle Glover-Cloutier seconded. Voted unanimous
- C. **Resolution 2026-16 Cameras CRV -** Danielle Glover-Cloutier made the motion to approve the resolution 2026-16, Chuck Meyer seconded. Voted unanimous
- D. **Resolution 2026-17 Cameras CCMC -** Danielle Glover-Cloutier made the motion to approve the resolution 2026-17, Chuck Meyer seconded. Voted unanimous
- E. **Resolution 2026-18 DHM Poll.** Danielle Glover-Cloutier made the motion to approve the resolution 2026-18, Chuck Meyer seconded. Voted unanimous.

#### VX. DISCUSSION

- A. CRV Surplus Cash explanation from Nicole and Mark to move \$200k in surplus CRV cash into LGIP and update available funds accordingly. Current surplus CRV cash on hand is \$216k. Mike proposed to move all \$216k. It will build interest and is a win for all.
- B. Strategic Plan Update from Nicole Easley and Jennier Wooley. Objectives were compared from last year to this year. Showing great progress across all areas Please see report for details.
- C. Foundation Board update from Virginia Hall. Please see Virginia's report for details.

#### VIII. BOARD MEMBER MATTERS/COMMENTS

- Larry Miller never sat as a board member before and is very impressed. Glad to participate with such a great group
- Danielle Glover-Cloutier committed to campaigning to local health care providers to raise money for the District build.
- Mike Aho welcomed Larry Miller to the board. Thanked Danielle Glover-Cloutier for dropping current plans and running in to join Board today. Also, he is excited about the board and very interested in what lies ahead.

#### IX. FUTURE MEETING DATES

- February 5, 2026- Board Meeting- Clatsop Retirement Village
- February 19, 2026- Mid Year Financial Review- 12:00 PM Clatsop Memory Care- Board Meeting at 11:30 AM to review CCC replacement timing; after the financial review we will hold the benefit sub-committee meeting (**zoom link to be sent**)
- March 12, 2026- Board Meeting- Clatsop Retirement Village
- April 9, 2026- Board Meeting- Clatsop Care Center

#### X. ADJOURNMENT

CLATSOP CARE HEALTH DISTRICT  
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Mike Aho made a motion to adjourn, and Chuck Meyer seconded. Voted unanimous. The meeting adjourned at 2 PM.

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Signature

Date

**CLATSOP CARE HEALTH DISTRICT  
BOARD OF DIRECTOR'S MEETING  
FEBRUARY 19, 2026  
Regular Meeting Minutes**

**I. CALL TO ORDER**

Mike Aho called the meeting to order at 11:30 PM at Clatsop Memory Care.

A. Roll Call: Present = P Excused = E Absent = A

<b>Board Members</b>		<b>Management &amp; Staff</b>	
Christian Honl	A	Michael Martin, District Marketing & Comms	P
Chuck Meyer	P	Debi Martin, Director IHC	E
Danielle Glover-Cloutier	A	Nicole Easley, Aidan Health Services	P
Linda Crandell	E	Mark Remley Aidan Health Services	P
Larry Miller	P	Hannah Ross, Administrator CCMC	P
Mike Aho	P	Kendra Webb, Administrator CCHR	P
Virginia Hall	A	Ann Rubino, Administrator CRV	P
		Jennifer Woolley, Aidan Health Services-Zoom	P
		Melissa Schacher, District Billing Specialist-Zoom	P
<b>Members of the Public</b>			

**II. CONSENT AGENDA**

A. Mike Aho called the meeting to order; no formal agenda approval as there was no quorum.

**III. ACTION ITEMS**

A. Bond Referendum Timeline:

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Don Harris spoke about the estimates he has received, as well as conversations with Bond Counsel and a financial person to manage the bonds. He felt like he had a solid number at this point based on the information from the general contractors.

Mark Remley spoke about the timeline as it relates to getting out into the community. He stated he felt we needed to do more to be prepared, and felt a longer timeline to engage with the board on expectations the PR firm would have on them as well as a firmly laid out plan with that firm would be in the Districts best interest.

The board members present came to the same conclusion and would like to pursue the Bond Referendum in November 2026.

Mike Aho Adjourned the meeting.

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Signature

Date

*Minutes recorded by Mark Remley*