CLATSOP BOARD MINUTES
October 8, 2026
Clatsop Memory Care
12:00 PM

I. Call to Order

Treasurer Mike Aho called the meeting to order at 12:00 PM at Clatsop Memory Care in Warrenton, OR.

A. Roll Call: Present = P Excused = E Absent = A

Board Members		***Management & Staff***	
Christian Honl	P	Mark Remley, Aidan Health Services	
Chuck Meyer	P	Nicole Easley, Aidan Health Services	
Danielle Glover-Cloutier	P	Jessica Cassell, Aidan Health Services	P
Linda Crandell	P	Latisha Aguilar, Administrator CRV	P
Virginia Hall	P	Kendra Webb, Administrator CCHR	P
Mike Aho	P	Hannah Ross, Administrator	P
Larry Miller	E	Debi Martin, Administrator In-Home Care	P
		Briana Luther, District Marketing & Comms	P
Members of the Public	P	Mike Kerwin, District IT	P
Kathleen Stuart - zoom	P		
Don Harris - Zoom	P		
Mike Zingg - Zoom	P		

II. Consent Agenda

A. Agenda Approval

i Motion made to modify the agenda for resolution 2027-6 emergency repairs on the kitchen floor at CRV by Linda Crandall, motion seconded by Danielle Glover-Cloutier. Motion Passed with unanimous vote.

B. Approval of September 10, 2026 Board Meeting minutes.

i Motion made by Christian Honl and seconded by Chuck Meyer. Motion Passed with unanimous vote.

III. Public Comment

A. No Public comment.

IV. Clatsop Care Center project-

A. Kathleen Stuart update

i Got our campaign T-shirts and other materials delivered on Friday.

We are on track with collateral, digital media and canvassing. Mike Aho said he saw the video while watching the game this week.

Mike Aho also asked if we could do a letter to the editor as the board. Board and Kathleen agree that one letter to the editor from the board is great and she will draft up. Linda Crandell discussed that we need to have all board members in agreement for the letter to the editor. Virginia asked where materials will be delivered. Kathleen confirmed radio spots will be airing on local radio stations around October 17th. Mark Remley asked if the board has heard any negative feedback. Daneille Glover-Cloutier commented that a resident had mentioned the video pictures did not match the actual state of the building. Christian Honl commented that he had seen feedback about the townhall and that it was too scripted. Briana Jackson-Luther commented that people are getting the vacancy Tax 4-247 confused with our bond 4-249. Virginia Hall commented that the public still does not understand how the levy will sunset and what we plan to do with the 16th street building. Christian Honl reminded the board that it was voted and passed to sell it and what will happen to the building after it's sold is out of our control. Kathleen confirmed it is not on the National Historic registry. Linda Crandal reminded Virgina Hall that we a getting ahead of ourselves, as the bond will need to pass before we can discuss the details of sale. As voted, we will sell the building and use the proceeds to pay down the bond.

V. Administration Reports
See attached reports

A. Clatsop Care Center- Kendra Webb

i Census numbers dipped slightly. New admissions this week. Back parking lot getting sealed.

B. Clatsop Retirement Village- Latisha Aguilar

i Welcome! Had 16 for COVID outbreak. Now down to 2. Confirmed we can still admit after the 15th. Covid is a deterrent; however we can still take admissions.

C. Clatsop Memory Care- Hannah Ross

i Census 31. November 2nd.

ii Mike Aho requested more specifics on the building maintenance. See report for details.

D. Clatsop Care In-Home Services- Debi Martin

i Debi helping with In home care for COVID cases. Picked up new clients and two new employees.

E. CEO Report— Mark Remley

i Heard back about replacement reserve. Yes, we can fund it, and it would take approximately 26 months to fund the reserves. We could keep it in the LGIP and collect interest over the 26 months. Mike Aho asked if the escrow reserves will change in the future. Mark Remley confirmed analysis for PCNA report and anticipation for repairs in the future. The dollar thresholds for those repairs have been very off. The next PCNA goals will be more addressed post-election. At that point we will move forward on the project on CRV. Chuck Meyer asked for clarification about the cash snapshot.

F. Levy Funds- Mark Remley

i Had some development side bills come through. Linda Crandal asked about spending money out of the bond for CRV flooring and other projects. Hannah Ross asked about getting outside area covered.

VI. Action Items

A. Motion to approve action item 2027-6 Emergency repairs to Clatsop Retirement Village flooring due to dishwasher and sink leak made by Linda Crandall seconded by Christian Honl. Mark Remley explained details of repairs and bid process. Repairs will cause small shutdowns of the kitchen and facility planning ang safety. Have been cautioned that the scope of the project may be increased based on what they find as they do the work. Floor sinking about 4 inches. Received two bids that range from $150,000 to $200,000 one included permit fees and not the other. Neither quote had an architect in the bids. But the second quote agreed to work with an architect. During the project we will need to have a few weeks we will be serving on paper and plastic. Mark Remley explained the process for entry to do repairs. Motion passed with unanimous vote.

VII. Foundation Report

A. Virginia Hall had nothing to add to report. Mary Nauha absent today.

VIII. Board Member Matters

A. Linda Crandal thanked Mike Aho for filling in for her and commented on how effective the meeting was run. Virginia Hall commented that she will read Foundation report. Chuck Meyer asked if he could get a list of administrators and residents. Mark Remley explained that the administrators are listed on share point and we are unable to give a list of residents due to HIPPA regulations.

IX. Discussion:

IX. Future Meeting Dates

A. November 3, 2026- Election Day! Please go out and vote!
B. November 5, 2026- Board Meeting- Clatsop Retirement Village
C. December 10, 2026- Board Meeting- Clatsop Retirement Village

X. Adjourn

A. Mike Aho adjourned meeting at 12:45 PM.

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MIKE AHO - BOARD CHAIR